

THETFORD TOWN COUNCIL

ACTING TOWN CLERK: S Glossop

Council Offices
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Thetford
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9th February 2012

FINANCE COMMITTEE

A meeting of this Committee will be held in the Council Chamber, King's House, Thetford, on **Tuesday, 14th February 2012, starting at 6 p.m.**

Acting Town Clerk

AGENDA

515/11 DECLARATIONS OF INTEREST

To receive

516/11 APOLOGIES FOR ABSENCE

To receive

517/11 APPROVAL OF MINUTES

To receive the minutes of the Committee's meetings held on 3rd and 17th January 2012, as received by the Council at its meeting on 24th January 2012 under minute 465/11 be confirmed as a true record and signed/initialled by the Chairman.

518/11 EXCLUSION OF PRESS AND PUBLIC

To consider resolving that, pursuant to the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded for the remaining items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

519/11 EXTERNAL AUDIT OF THE 2010/11 ACCOUNTS

To receive reports from the Finance Manager on points 2 and 3 of the external audit report covering Financial and Operational Risk Assessments and action taken to address matters raised by the internal auditor's report.

520/11 2011/12 TEN MONTH REPORT

To agree a Recommendation for consideration by the Council on 28th February 2012.

521/11 2012/13 BUDGET APPROVAL

To agree a Recommendation for consideration by the Council on 28th February 2012.

522/11 TELFORD WAY AND KING'S HOUSE ANNEX

To consider the way forward and devise a plan of action.

523/11 INTERNAL AUDIT REVIEW

To agree a panel consisting of Finance Committee members to review internal audit procedures.

524/11 CEMETERY GRASS CUTTING CONTRACT

To review quotes received and agree an approved contractor and terms of engagement.

525/11 RESPONSIBLE FINANCIAL OFFICER POSITION

To discuss